

**PUBLIC OFFER**  
**on concluding an agreement for the provision of services for the organization of**  
**participation in the 31st International Scientific and Technical Conference**  
**"Extreme Robotics (ER 2020)" (hereinafter referred to as the "ER 2020 Conference")**

This public offer (hereinafter referred to as the "Offer") in accordance with paragraph 2 of Article 437 of the Civil Code of the Russian Federation is the official proposal of the federal state autonomous scientific institution "Central Research and Development Institute of Robotics and Technical Cybernetics" (RTC), hereinafter referred to as the "Contractor", to conclude an agreement with any legal or natural person for the provision of services for the organization of participation in the ER 2020 Conference (hereinafter referred to as the "Agreement") under the conditions provided for in this Offer. "Customer" is a natural or legal person participating in the events of the ER 2020 Conference.

The offer comes into force from the moment of its publication on the Internet at the website: <http://er.rtc.ru> (hereinafter referred to as the "Site"). The Contractor reserves the right to amend the terms of the Offer and/or withdraw the Offer at any time at its discretion. Amendments made by the Contractor in the Offer come into force from the moment of publication of the amendments on the Site, unless a different date of entry into force of the amendments is specified in such amendments. This Offer is valid until September 25, 2020 or unless an official notice of its withdrawal is published on the Site.

**1. SCOPE OF THE AGREEMENT**

1.1. The Contractor undertakes to provide services for organization of participation of the Customer or its representatives in the ER 2020 Conference (hereinafter referred to as the "Services") according to the completed registration form on the Site (hereinafter referred to as the "Application"), and the Customer undertakes to pay for the Services. The cost and terms of the Services are set out in Appendix 1 to this Agreement.

Information about the address and time of the Services provision are available on the Site.

1.2. The Customer or its representatives, planning to take part in the ER 2020 Conference, independently fill in all fields of the Application with the necessary information. Participation of the Customer or its representatives in the ER 2020 Conference is possible as a listener or as a speaker.

1.3. To participate in the ER 2020 Conference Customer or its representative shall:

- fill in the application for participation in the ER Conference indicating the form of participation (as a speaker/as a listener) on the Site;
- no later than August 20, 2020, send the abstracts of its presentation executed according to the requirements posted on the Site to the Secretariat of the ER 2020 Conference to e-mail address [mrspb@rtc.ru](mailto:mrspb@rtc.ru).

1.4. The cost of the Services shall be set depending on the Participant's Package chosen by the Customer, the payment period and special offers for certain categories of participants.

**2. PROCEDURE FOR THE CONCLUSION OF THE AGREEMENT**

2.1. In accordance with Articles 434, 435, 437, 438 of the Civil Code of the Russian Federation, the Agreement shall be concluded by acceptance of the Offer by the Customer, that is, by expressing the full and unconditional acceptance of the terms of the Offer. The acceptance

is the fulfillment of the following actions by the Customer:

– filling in an Application for participation in the ER 2020 Conference on the Site in accordance with the form posted on the Site, and sending the completed Application to the Contractor;

– payment of services on the invoice issued by the Contractor in the prescribed period in the manner provided for by clause 4.1. hereof. The moment of the conclusion of the Agreement shall be considered the moment the Customer fulfills the above conditions in accordance with the provisions of the Offer and its appendices. The place of the conclusion of the Agreement is the city of St. Petersburg. Prior to acceptance, the Customer is obliged to read all the conditions of this Offer. The Customer who made the acceptance is deemed to have read and agreed with all the conditions of the Offer, and the Agreement, in accordance with Art. Art. 434, 435, 437, 438 of the Civil Code of the Russian Federation, is deemed to be concluded in writing under the terms of this Offer and is equivalent to the Agreement signed by two Parties.

### **3. RIGHTS AND OBLIGATIONS OF THE PARTIES**

#### **3.1. The Customer shall:**

3.1.1. Unconditionally accept the terms of this Offer and strictly comply with all requirements set forth in the Agreement concluded on the basis of its acceptance.

3.1.2. Pay for services rendered in full in accordance with the terms of this Agreement.

3.1.3. Assist in ensuring the timely arrival of representatives of the Customer participating in the ER 2020 Conference to its venue.

3.1.4. Perform all necessary actions to ensure the provision of the Services by the Contractor under the Agreement, including:

– coordinate the materials of theses and report executed in accordance with the requirements posted on the Site with the Contractor;

– no later than five (5) business days before the start of the ER 2020 Conference, provide the Contractor with the report materials prepared in accordance with the requirements posted on the Site, as well as a presentation of its presentation.

#### **3.2. The Contractor shall:**

3.2.1. Provide Services upon the fulfillment of the conditions specified in clause 2.1. hereof by the Customer;

3.2.2. Ensure the access of the Customer or its representatives to the events of the ER 2020 Conference depending on the chosen participation package.

3.2.3. Keep confidentiality in respect of non-public information that the Contractor received from the Customer during the term of the Agreement.

#### **3.3. The Contractor shall be entitled to:**

3.3.1. Take photos and make video and audio recordings in the framework of the ER 2020 Conference, which can be used including confirming the participation of the Customer in the ER 2020 Conference.

#### **3.4. The Customer shall be entitled to:**

3.4.1. Refuse to participate in the ER 2020 Conference sending a written notice the Contractor no later than September 15, 2020 to e-mail address [mrspsb@rtc.ru](mailto:mrspsb@rtc.ru). Upon receipt of the notice within the period established by the Offer, the Contractor shall return the money paid earlier to the Customer within thirty (30) days from the date the Contractor received such notice.

3.4.2. Not later than September 15, 2020, replace the Customer's representatives participating in the ER 2020 Conference without changing their form of participation (speaker or

listener), and notify the Contractor in writing through the Secretariat of the ER 2020 Conference at the e-mail address mrspsb@rtc.ru. At the same time, these changes shall be deemed approved only after they are confirmed by the Contractor.

#### **4. COST OF SERVICES AND TERMS OF PAYMENT**

4.1 Calculations under this Agreement shall be carried out in accordance with the following procedure:

4.1.1. After the Contractor receives an Application for participation in the ER 2020 Conference, an invoice shall be sent to the Customer for advance payment in the amount of 100% of the total cost of the Services determined on the basis of the chosen Participation Package of the Conference.

4.1.2. The Customer shall make an advance payment in the amount of 100% of the total cost of the Services within 5 (five) banking days from the date of the invoice. The moment of fulfillment of the obligation to pay for the services of the Contractor by the Customer shall be considered the moment of transfer of funds to the account of the Contractor.

4.2. If the Customer fails to pay the total cost of the Services within the time period specified in the invoice (or to pay not in full), the Contractor is entitled to refuse to perform this Agreement and prevent the Customer's representatives from participating in the ER 2020 Conference.

#### **5. PROCEDURE FOR ACCEPTING SERVICES**

5.1 The Customer shall sign and send 2 copies of the Certificate to the Contractor no later than five (5) business days from the date of the end of the ER 2020 Conference. Within five (5) business days from the receipt of the Certificates, the Contractor shall return a signed copy of the Certificate with the invoice attached to the Customer.

5.2 In the case of non-provision of Certificates by the Customer within the term set forth in clause 5.1. hereof, and in the absence of a written reasoned refusal of the Customer to sign them, the Services shall be deemed to be rendered, and the Rendered Service Acceptance Certificate shall be deemed to be signed by the Customer.

#### **6. LIABILITIES OF THE PARTIES**

6.1 The Contractor and the Customer shall bear liability in accordance with the current legislation of the Russian Federation for failure or improper performance of obligations under this Agreement.

6.2 If the Customer refuses to participate in the ER 2020 Conference and sends the relevant notice to the Contractor later than September 15, 2020, or fails to send such notice, the Contractor is entitled to require the Customer to pay a penalty in the amount of 100% of the Services cost. The Contractor is entitled to withhold the amount of the penalty from funds previously transferred by the Customer.

#### **7. DISPUTE SETTLEMENT**

7.1 All disputes and disagreements arising in connection with the conclusion, execution, termination of this Agreement, the Parties shall resolve by negotiation. The pre-trial dispute settlement procedure for the Parties to this Agreement is mandatory. The Party that received the claim shall respond to it within twenty (20) business days.

7.2 In case of impossibility to settle disputes through negotiations and by the pre-

trial dispute settlement procedure, their resolution shall be made in the Arbitration Court of St. Petersburg and the Leningrad Region.

## **8. FORCE MAJEURE**

8.1 The Parties are exempt from liability for full or partial non-fulfillment of the obligations stipulated by the Agreement, if such non-fulfillment resulted from force majeure circumstances, namely: floods, fire, earthquakes, sabotage, military actions, blockade, changes in legislation, actions and decisions of the state authorities of the Russian Federation or the authorities of the constituent entity of the Russian Federation that impede the proper fulfillment of obligations under this Agreement, as well as other emergency situations that arose after the conclusion of this Agreement and directly affected the performance by the parties of their obligations, as well as circumstances that the Parties were unable to foresee and to prevent.

8.2 The obligation to prove force majeure lies on the party that cannot fulfill its obligations to the other side. This Party shall, no later than within 10 days from the moment of occurrence of force majeure, notify the other Party of the occurrence of such.

8.3 If the circumstances caused by the force majeure affect the ability of one of the Parties to fulfill its obligations under this Agreement, the performance of the Parties of their obligations shall be suspended until the moment force majeure is eliminated.

8.4 After the termination of the force majeure, the parties may consider this Agreement extended for the duration of such force majeure. The features that determine the fulfillment of the terms of this Agreement by the Parties shall be agreed upon by the Parties by means of entering into an Additional Agreement to this Agreement.

## **9. MISCELLANEOUS**

9.1 The Contractor is entitled to involve third parties in the performance of its obligations under this Agreement. In this case, the Contractor shall be liable to the Customer for the actions of co-contractors.

9.2 By concluding this Agreement, the Customer gives the Contractor a written consent to use its personal data or personal data of its representatives in connection with the conclusion and/or execution of the Agreement, including the possibility of publication on the Site, as well as other ways of processing personal data, including any action (operation) or a set of actions (operations) performed with the use of automation equipment or without the use of such tools with personal data, including the collection, record, systematization, accumulation storage, specifying (updating, replacing), extracting, using, transferring (distributing, providing, accessing), depersonalizing, blocking, deleting, destruction of personal data. The Customer shall guarantee receipt of the written consent of its representatives for such use. Liability for violation of this requirement shall rest with the Customer.

9.3 The Parties agreed that the documents under this Agreement, transmitted by the Parties using facsimile, electronic and other communication (including in electronic form using a scanned image) shall be deemed valid.

## **10. TERMS AND TERMINATION OF THE AGREEMENT**

10.1 This Agreement shall enter into force upon its conclusion on the basis of the Contractor's public offer and acceptance by the Customer in accordance with Art. 434, 435, 437, 438 of the Civil Code of the Russian Federation and shall be valid until the Parties fulfill their obligations or until its termination.

10.2 The Agreement may be terminated in cases stipulated by the current legislation of the Russian Federation.

## **11. CONTRACTOR DETAILS**

RTC

194064, St. Petersburg,

Tikhoretsky pr., 21

INN (Taxpayer Identification Number)

7804023410/KPP (Registration Reason Code) 780401001

OGRN (Primary State Registration Number) 1027802484852

Payee: RTC

Operating account 40503810290704000001

Bank "Saint-Petersburg" PJSC

Correspondent account 30101810900000000790

BIK 044030790 OKPO code 02070097

Appendix 1 to the Agreement for the provision of services  
for the organization of participation in the ER 2020 Conference.

**COST OF ARRANGEMENT FEE**  
**for participation in the ER 2020 Conference (September 24-25, 2020)**  
**for foreign specialists**

*Payment before September 15, 2020 inclusive*

<i>One day</i>	<i>Two days</i>
<i>EUR 150</i>	<i>EUR 220</i>

***The arrangement fee includes:***

- Participation in business events of the ER 2020 Conference;
- Receiving the package of the participant of the ER 2020 Conference (package: pen, notebook, program);
- Coffee breaks;
- Gala Reception (September 25, 2020)

***Free form of participation:***

Members of the Program and Organizational Committees of ER 2020 are not charged.